



School Leadership photos

Dear Parents and Carers at **Lugarno Public School**,

Your school can now order School Leadership group photos, please read the following information to make purchasing easy.

Your School Code is **379617**

How to order your School Leadership group photos:

1. Parent's login to Don Wood Photography website www.donwoodphotography.com.au
 2. Click on – **ORDER SCHOOL PHOTOGRAPHS AND PORTRAIT DOWNLOADS** at the top left of the home screen
 3. Enter Your School Code in the orange School Code box then **SUBMIT**
- Your school's home page appears.
4. From the Menu near the top of the screen click on Group Photos.
 5. On the left-hand side, headings of each photograph are there – click on the heading to view and purchase photograph.

FREE POSTAGE will apply for 4 weeks Closing on **22nd November 2023**. All orders will be delivered to the school after this date. Orders will be clearly marked with students' name and class. These orders will be sent home with your child.

AFTER this time- parents can order Extra Group photos online a **\$11 postage fee will apply**, and photographs will be posted to your address placed at time of order.

Regards,

The Team at Don Wood Photography.

